

**Join our Board of Directors and help us
improve the lives of children and families
in our communities!**

Klamath Family Head Start is looking for passionate, community-minded individuals committed to advocating for the welfare of the children and families in Klamath County and Lake County and furthering our Head Start mission.

We intend to expand our Board of Directors to better represent the growing diversity of the communities we serve and we encourage all interested parties to apply!



Contact us now at 541-882-5988 or mollie.miller@kfheadstart.org to apply!

Board Member Position Description

Members of the Grantee Board are volunteers who help to envision and oversee the Klamath Family Head Start program.

Qualifications and Training Requirements

- Commitment to improving the lives of children and families.
- Commitment to at least three years of service (one term).
- Observe one Board meeting prior to serving.
- Completion of a new member orientation.
- Attendance at annual Board planning functions and training functions.
- Commitment to taking and maintaining an oath of confidentiality.
- Maintenance of a respectful, non-judgmental demeanor at meetings and in all dealings related to Head Start clients.
- Representation of the Grantee Board in a professional manner.

Responsibilities

- Review and revise the agency vision when necessary.
- Review and update corporate bylaws.
- Ensure adherence to legal and fiduciary responsibilities.
- Review, amend and approve program policies.
- Render technical assistance to program Leadership.
- Formulate long-ranged plans for the organization, within the guidelines of the funding sources.
- Approve the specifics for the funding request (grant application), including the outline of proposed program services and design.
- Assure that appropriate internal controls are established and implemented.
- Hire and manage the Executive Director, annually evaluating performance.

Position Responsibilities

- Regularly attend Board meetings, usually one time per month.
- Review Board packet containing information related to the Board agenda prior to the next scheduled meeting.

- Be respectful of others during meeting discussions.

Additional Opportunities

- Participate in established committee meetings (Health Advisory, Education Advisory, Building Project etc.).
- Contribute your time and expertise as a volunteer trainer or mentor to new Board members.

About Head Start

What We Do

Head Start is a federal program that promotes the school readiness of children ages birth to five from low-income families by enhancing their cognitive, social, and emotional development.

Head Start programs provide a learning environment that supports children's growth in the following domains:

- language and literacy;
- cognition and general knowledge;
- physical development and health;
- social and emotional development; and
- approaches to learning.

Head Start programs provide comprehensive services to enrolled children and their families, which include health, nutrition, social, and other services determined to be necessary by family needs assessments, in addition to education and cognitive development services. Head Start services are designed to be responsive to each child and family's ethnic, cultural, and linguistic heritage.

Head Start emphasizes the role of parents as their child's first and most important teacher. Head Start programs build relationships with families that support:

- family well-being and positive parent-child relationships;
- families as learners and lifelong educators;
- family engagement in transitions;
- family connections to peers and community; and
- families as advocates and leaders.

Head Start Services

Head Start serves preschool-age children and their families. Many Head Start programs also provide Early Head Start, which serves infants, toddlers, pregnant women and their families who have incomes below the federal poverty level.

Head Start programs offer a variety of service models, depending on the needs of the local community. Programs may be based in:

- centers or schools that children attend for part-day or full-day services;
- family child care homes; and/or
- children's own homes, where a staff person visits once a week to provide services to the child and family. Children and families who receive home-based services gather periodically with other enrolled families for a group learning experience facilitated by Head Start staff.

Over a million children are served by Head Start programs every year, including children in every U.S. state and territory and in American Indian/Alaska Native communities. Since 1965, nearly 30 million low-income children and their families have received these comprehensive services to increase their school readiness.

Grants

The Office of Head Start (OHS), within the Administration of Children and Families of the Department of Health and Human Services, awards grants to public and private agencies on a competitive basis to provide these comprehensive services to specific communities. Head Start grantees provide the services described in the Head Start Performance Standards and in accordance with the Head Start Act of 2007. The Office of Head Start is responsible for oversight of these grantees, to ensure the performance standards are met and the best quality of care is provided to the enrolled children. In addition, some cities, states and federal programs offer funding to expand Head Start and Early Head Start to additional children within their jurisdiction.

Visit us at www.kfheadstart.org for more information!