

Joint PC/Board Meeting

Attendance: Esther Sarabia, Brenda Jenson, Lisa Swartz, Eric D, Rodger, Vickie, Marylyn M., Kristien Hiatt, Jason Roach.

Staff: Eva Kerzel, Mollie Miller, Gary Lueker, Jessica M., Katrina, Jennifer B, Sunni Anderson, Sylvia Cox, Cindy Walsh, Melinda Gomez, Stephanie Potter.

Call to order: Brenda Jenson 5:02 pm

Approval of Agenda: 1 Esther 2 Marylyn

Addition #3 – Spend Out: Accept with addition 1 Kristen Hiatt 2 Marylyn M.

Approval of April Minutes: 1 Rodger 2 Vickie

Fiscal Report: Gary Lueker – Federal funds (8 out of 12 months) are at 74%, should be at 67% (7% overspent). State funds (10 out of 12 months) are currently at 66% and should be 83% (17% underspent). EHS funds are Federal funds only (8 out of 12 months) and should be at 62% and are at 67% (5% underspent). 1 Lisa S., 2 Vickie **NOTE: Gary did not report CACFP but I am not sure how we are 98% spent on that when we haven't had any school?**

Directors Report: Cindy W. We will need a meeting in June, working on a way to do this in person. Last day for teachers is today (5-21-2020) closing files and working on transition bags. Town & Country/Durations last day is June 5th. EHS has been doing virtual visits. Federal \$ summer school for those with IFSP or transitioning into kindergarten. Unfortunately, CDS for childcare guidelines are impossible to adhere to. 197 children transitioning into kindergarten. T&C closed

for renovations. Pros/Cons – Cons outweigh pros therefore no summer school. Not sure what this fall will look like. Sitting on 3 grants

- EHS
- Preschool Promise
- Extended Duration

June 5th grant awards will be announced.

Success Act Huge cut in schools due to Covid 19 (8-17%). Approved for Covid Relief grant of \$40,000 Federal side to prepare for Fall. Quality Improvement grant approval of \$113,000 Federal side. Action Plan approval. Training and Technical assistance plan, last pieces to be approved for continuation grant. Most are mandatory trainings. Health training related to Covid. (I missed the motions of 1 & 2 – sorry) All approved.

Program Goals – Cindy W. Updating/little changes. Summary of goals. Community Assessment – next 5-year grant, see in fall. 1 Marilyn M. 2 Eric D.

Addition Spend Out – Cindy - Add spend out to staff's retirement. Program currently contributes 3%, approval for not more than 10% with spend out funds. Spend out deadline - June 30th State dollars. August 30th Federal dollars. Motion 1 Lisa S. 2 Rodger (order of who was 1st and 2nd may be reversed?)

Non- Action: Sylvia Cox - Community Assessment. End of 5-year grant. Comprehensive, Klamath/Lake counties more services. Little to no childcare in both counties. Please include teachers and medical workers as primary jobs in community assessment (I think Lisa said that?) Sylvia Cox wants to add agriculture to Community Assessment. Affordable housing on the rise. EHS has 314 children on waitlist.

Education Report/Updates – Stephanie Potter – Jordan H. has been working hard on a learning at home Facebook page. Child Care License renewal, waiting on State. End of year check points/assessments canceled by State. Teachers have been participating in webinars through the National Head Start Association. Virtual home visits and phone calls are being made.

ERSEA – Sylvia Cox – Jon F. is working with Wipfli on creating an online application process. Individual appointments will be set up on site following the online application. English version is complete, working on the Spanish version. ERSEA is working on a flyer. COVID guidelines need to be met, masks/sanitation in process. Lakeview is currently doing applications via phone.

Vickie wanted updates on playground and vision machine. **Playground Update – Melinda Gomez** – All is great, new sprinkler system in, sod laid and rubber material in place. Rebecca Lister was working on grant for the additional equipment/materials. **Vison Machine Update – Sunni Anderson** – Still working on it, paperwork hold-up.

Next meeting in June. Hope to meet in person as a group.

Adjourned 5:48 pm.